

### Who needs Group Personal Accident & Travel Insurance?

Employees represent a major investment in time and money and if one or more of your employees is unable to work because of an injury, or are injured or become ill whilst on an overseas business trip, the financial impact to your company could be severe.

Lifeline Plus provides the solution. Visit our website [www.aiglifelineplus.co.uk](http://www.aiglifelineplus.co.uk) for full details.

**RapidQuote** summary cover is as follows (please see enclosed policy wording and overleaf for a full description of pricing and cover):

### The following sections apply to all Directors and Employees of the Insured

#### Personal Accident – OP1 (24 hours a day worldwide cover)

DESCRIPTION	REMUNERATION	LIMIT
Accidental Death, Loss of Limbs, Eyes, Permanent Total Disablement (including a scale of benefits for lesser permanent injuries)	1 x Annual Salary	Maximum £100,000 per person
Temporary Total Disablement (weekly income replacement benefit payable for 104 weeks after a 7 day deferment)	100% Gross Weekly Wage	Maximum £1,000 per person, per week
Temporary Partial Disablement (weekly income replacement benefit payable for 104 weeks after a 7 day deferment)	40% Gross Weekly Wage	Maximum £400 per person, per week
Any One Accident Limit (the total amount we will pay for accidental death or injury resulting from one cause)	£15,000,000	
Aggregate Limit per Aircraft Accident (the total amount we will pay for accidental death or injury resulting from an aircraft accident)	£25,000,000	

#### Business Travel – OT1 (While an Insured Person is on a United Kingdom or worldwide business trip)

DESCRIPTION	REMUNERATION
Medical and Emergency Travel Expenses outside the United Kingdom	Unlimited per person, per trip
AIG Rescue outside the United Kingdom	Unlimited per person, per trip
AIG Assistance	Unlimited per person, per trip
Legal Expenses	£50,000 per person, per trip
Personal Liability	£5,000,000 per person, per trip
Personal & Company Property	£5,000 per person, per trip
Personal & Company Money	£5,000 per person, per trip
Cancellation, Curtailment, Travel Disruption, Employee Replacement	£10,000 per person, per trip
Travel Delay	£50 per hour after 4 hours delay to a maximum of £500 per person, per trip
Hi-jack	£500 per person, per day to a maximum of £25,000 per person, per trip
Kidnap, Kidnap for Ransom or Hostage	£250,000 any one event and in the annual aggregate and £50,000 in the annual aggregate in respect of consultant costs
Political Evacuation	£50,000 any one event and in the annual aggregate

#### Crisis Containment Management

DESCRIPTION	REMUNERATION
Crisis Containment Management	£50,000 any one event and in the annual aggregate

#### Healthline Plus

DESCRIPTION
Healthline Plus includes a range of services for all employees and their families, including access to a medical second opinion service and an interactive health portal which provides 24hr access to fully trained nurses.

To comprehensively protect your company and your employees through the many benefits of Lifeline Plus, follow the simple steps on the reverse to discover how little your peace of mind and financial security will cost.

## Lifeline Plus *RapidQuote* Quotation

### 1. Details of Insured

Proposed Insured Name			
Business Description			
Address			
		Post Code	
Renewal Date (if applicable)	/	/	

### 2. Choose the cover you require **A**, **B** OR **C**

#### **A** Complete if you require only... Personal Accident Insurance

Wageroll up to	Premium	IPT	Total	Select
£500,000	£300.00	£15.00	£315.00	<input type="checkbox"/>
£1,000,000	£600.00	£30.00	£630.00	<input type="checkbox"/>
£1,500,000	£900.00	£45.00	£945.00	<input type="checkbox"/>

#### **B** Complete if you require only... Business Travel Insurance

No. annual trips*	Premium	IPT	Total	Select
Up to 50 worldwide	£250.00	£12.50	£262.50	<input type="checkbox"/>
Up to 100 worldwide	£500.00	£25.00	£525.00	<input type="checkbox"/>
Up to 200 worldwide	£1,000.00	£50.00	£1050.00	<input type="checkbox"/>

\* max 31 days any one trip

#### **C** Complete if you require both Personal Accident & Business Travel Insurance

(Taking out both insurances entitles you to a 20% premium discount).

Wageroll up to	Premium	IPT	Total	Select
£500,000	£240.00	£12.00	£252.00	<input type="checkbox"/>
£1,000,000	£480.00	£24.00	£504.00	<input type="checkbox"/>
£1,500,000	£720.00	£36.00	£756.00	<input type="checkbox"/>

No. annual trips*	Premium	IPT	Total	Select
Up to 50 worldwide	£200.00	£10.00	£210.00	<input type="checkbox"/>
Up to 100 worldwide	£400.00	£20.00	£420.00	<input type="checkbox"/>
Up to 200 worldwide	£800.00	£40.00	£840.00	<input type="checkbox"/>

\* max 31 days any one trip

	Premium	IPT	Total

### 3. Questions

	Yes	No
1. Do you intend travelling to Iraq, Afghanistan, Chechnya, Somalia or North Korea within the next 12 months?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you a sole trader?	<input type="checkbox"/>	<input type="checkbox"/>
3. Are any of your employees living overseas?	<input type="checkbox"/>	<input type="checkbox"/>

### 4. Return form

Please complete and return this form and the instruction sheet opposite via your broker to your local AIG UK Limited office. The addresses can be found on the back of this booklet.

This quotation is subject entirely to the cover provided by the AIG UK Limited Lifeline Plus wording (Ref: Lifeline Plus GPA&TPolicyWording 1206) - see overleaf, AIG UK Limited reserves the right to decline cover based on the information provided.

This insurance is underwritten by AIG UK Limited which is authorised and regulated by the Financial Services Authority (FSA number 202628). This information can be checked by visiting the FSA website ([www.fsa.gov.uk/register](http://www.fsa.gov.uk/register)). AIG UK Limited is a member of the Association of British Insurers and a member company of American International Group, Inc. Registered in England: company number 1486260. Registered address: The AIG Building, 58 Fenchurch Street, London, EC3M 4AB.



## How Lifeline Plus *RapidQuote* from AIG UK works?

Lifeline Plus *RapidQuote* from AIG UK is the quickest, simplest route to purchasing market-leading Group Personal Accident and Travel cover for your employees.

In order to effect the cover you require, simply complete steps 1 to 3 on the opposite page. You can choose to purchase Personal Accident cover or Business Travel cover, or you can purchase both, entitling you to a 20% premium discount on the total cost. If you purchase Business Travel cover, Directors, their Partners, children and one salaried Domestic Staff will automatically be covered for both business and leisure travel. There are no catches or further questions unless you answer yes to any of the three questions under step 3. In this case AIG UK will contact your insurance broker and may request further information prior to cover being effected. This may alter the cover provided or the premium charged and there might be a short wait before your policy comes into force.

Finally, simply sign and date the instruction sheet below and return it together with the completed *RapidQuote* form to your insurance broker. Remember to clearly state the date on which you would like cover to commence.

Your insurance broker will then provide these details to the appropriate AIG UK office listed on the back of this booklet. AIG UK must receive this and accept cover prior to the date you require cover to commence. Fax copies of this completed instruction sheet and the completed inside front cover of the *RapidQuote* form are acceptable. AIG UK will confirm cover to your insurance broker and will issue all appropriate policy documentation shortly afterwards.



**Instruction sheet:** Please complete all fields below:-

Inception date (the date you would like cover to commence)

day			month			year			

I declare that the information provided on the attached *RapidQuote* form is correct.

day			month			year			

Signed for and on behalf of the Proposed Insured  
(detailed under step 1 on the *RapidQuote* form)

Name

Position

Proposed Insured

If you are an insurance broker providing confirmation on behalf of your client, please tick the box

If you have ticked the box to the previous question, please state name, address and post code of insurance brokerage in the space provided above.

## Policy wording

## Policy Definitions

Certain words in this policy have a specific meaning. They have this specific meaning wherever they appear in the policy, schedule, endorsements or memoranda and are shown in **italic print**. They are described in the policy definitions and in the definitions within certain sections of the policy.

### Annual Salary

The total gross basic annual salary excluding payments for overtime, commission or bonus payable by the *Insured Person* at the date accidental bodily injury is sustained. For weekly paid *Insured Persons*, *Annual Salary* will be calculated by taking the average gross basic weekly salary of the *Insured Person* for the thirteen weeks prior to sustaining accidental bodily injury and multiplying this amount by fifty-two.

### Associated Company

A company or organisation of the *Insured* whose name has been advised to and accepted by the *Company*.

### Business Trip

Any trip undertaken primarily for the purpose of the *Insured's* business which commences during the *Period of Insurance* and is scheduled to last for a maximum duration of twelve months. Non-business activities are covered when incidental to a *Business Trip*.

### Channel Islands

Jersey, Guernsey, Alderney, Sark.

### Child or Children

Any person who is unmarried and under 18 years of age or 23 years of age if in full-time education.

### Company

Means AIG UK Limited.

The limit of liability of this policy is the total sum payable by AIG UK Limited. Any sum paid by AIG UK Limited under this policy shall erode the limit of liability of this policy. In no circumstances shall the liability of AIG UK Limited exceed the limit of liability specified in the policy schedule.

### Director(s)

Any person holding the position of director with the *Insured* but excluding non-executive directors unless otherwise agreed in writing with the *Company*.

### Domestic staff

Any person, employed in one or more of the following capacities: nanny, house-keeper, au-pair, butler, driver, chauffeur, maternity nurse, tutor, personal trainer.

### Employee

Any person under a contract of service or apprenticeship with the *Insured*.

### Gross Weekly Wage

For weekly paid *Insured Persons* this means the average weekly gross basic salary excluding payments for overtime, commission or bonuses for the thirteen weeks prior to sustaining accidental bodily injury. For monthly paid *Insured Persons* this will be calculated by dividing the *Insured Person's Annual Salary* by fifty-two.

### Insured

The insured company, organisation or individual shown in the *Schedule*.

### Insured Person

Any person shown in the *Schedule* as being an *Insured Person*. Cover applies until the end of the *Period of Insurance* or the date upon which the *Insured Person* ceases their employment with the *Insured*, whichever occurs first.

### Insured Trip

Any trip which commences during the *Period of Insurance* and is scheduled to last for a maximum duration of twelve months.

### Medical Practitioner

Any suitably qualified Medical Practitioner other than:

- an *Insured Person*,
- a member of the immediate family of an *Insured Person*,
- an *Employee* of the *Insured*.

### Medical Consultant

A *Medical Practitioner* who either holds a substantive NHS Consultant Post or holds a current Certificate of Completion of Specialist Training (CCST), or is on the Specialist Register held by the General Medical Council (GMC) and holds a specialist accreditation issued by the General Medical Council in accordance with EC Medical Directives (or foreign equivalents). In respect of dental treatment only, a dental practitioner who is registered with the British Dental Association (or foreign equivalent) and who either holds an NHS Consultant post (or foreign equivalent) or who specialises in a specific branch of dentistry.

### Operative Time

The period of time during which the *Insured* or an *Insured Person* is covered by this policy (as outlined in the *Schedule* and described later in this policy wording).

### Partners

The spouse, common-law spouse or civil partner of an *Insured Person* or any other person who is not a *Child* whom the *Insured* consents to be covered by this policy.

### Period of Insurance

The period shown in the *Schedule*.

### Permanent Country of Residence

A country in which an *Insured Person* has resided or intends to reside for a period of 12 months or longer for reasons of employment or self-employment.

### Schedule

The document showing details of the cover the *Insured* has bought.

### Scheduled Aircraft

An aircraft which flies from an internationally recognised airport on a published schedule and which has more than 18 seats.

### Sum Insured

The maximum amount of cover up to which the *Insured* or an *Insured Person* can claim.

### Trip

A *Business Trip* or an *Insured Trip* covered during the *Operative Time*.

### United Kingdom

England, Scotland, Wales, Northern Ireland, the Isle of Man and the *Channel Islands*.

### War

War means any activity arising out of or attempt to participate in the use of military force between nations and will include civil war, revolution and invasion.

## General Policy Conditions

### 1. Acceptance of Benefit

If the *Company* has paid a claim under this policy and the *Insured* or an *Insured Person* has accepted full and final payment then the *Company* will not have to make any further payments for the same claim.

### 2. Assignment

This policy will not be assigned unless otherwise agreed by the *Company* in writing.

### 3. Associated Companies and Change in Risk

If relevant and subject to the prior written consent of the *Company*, this policy will cover *Associated Companies* as long as a list of these companies has been provided to and accepted by the *Company*. If the *Insured* changes its business activities from those described in the Business Description on the *Schedule* during a *Period of Insurance* it must tell the *Company* immediately.

### 4. Cancellation of Cover

The *Company* can cancel this Policy by giving 30 days written notice to the *Insured* at the *Insured's* last known address.

The *Insured* can cancel this Policy by giving 30 days written notice to the *Company* at the *Company's* head office address in the *United Kingdom*, AIG UK Limited, The AIG Building, 58 Fenchurch Street, London EC3M 4AB. If this happens, provided no claim has been paid or is payable and no incident has occurred which could give rise to a claim under this policy, the premium for the period up to the date when the cancellation takes effect will be calculated and any unearned portion of the premium paid will be returned, subject to a minimum retention by the *Company* of £500 or one third of the annual premium, whichever the greater. If the annual premium is less than £500, one third will be payable.

An *Insured Person* has no rights of cancellation under this policy.

The *Company* can cancel any cover provided by this Policy for *War* by sending seven days notice to the *Insured* at the *Insured's* last known address.

### 5. Claims Evidence

The *Insured* must provide at its own expense all reasonable and necessary evidence (including post-mortem examinations) in support of a claim. An *Insured Person* must undergo any reasonable medical examinations in connection with any claim as the *Company* may require at its own expense.

### 6. Claims Notification

The *Insured* must tell the *Company* as soon as possible of any potential claim.

### 7. Failure to comply with policy conditions

Where the *Insured* or an *Insured Person* does not comply with any obligation to act in a certain way specified in this policy, this may prejudice the *Insured* or an *Insured Person's* position to recover under any claim.

### 8. Fraud

Any fraud, deliberate dishonesty, or hiding information connected with a claim, will make this policy invalid. If this happens, the *Insured* or an *Insured Person* will lose any benefit due to them and they must pay back any benefit that the *Company* has already paid. If this happens, the *Company* will not refund any premiums.

### 9. Interest on Benefit Payable

The *Company* will not pay interest on any benefit payable.

### 10. Law and Jurisdiction

This policy is a contract of insurance between the *Insured* and the *Company*. It will be governed by and construed and interpreted in accordance with the law applying in the country where the *Insured's* registered office is located and will be subject to the exclusive jurisdiction of the Courts of that country, provided that:

- the *Company* has not agreed otherwise at the start date of the policy, and
- it is in the *United Kingdom*,

otherwise, the policy will be governed by and construed and interpreted in accordance with the laws of England and will be subject to the exclusive jurisdiction of the English Courts.

### 11. Notices

Any notice served by the *Insured* or an *Insured Person* under this policy must be sent to the following address unless otherwise agreed in writing by the *Company*:

**UK Manager**  
The Accident & Health Department  
AIG UK Limited, The AIG Building  
58 Fenchurch Street, London, EC3M 4AB

### 12. Other Insurances

If at the time of a claim there is another insurance policy in the *Insured's* name which covers the *Insured* or the *Insured Person* for the same expense or loss, the *Company* will only pay a proportion of the claim, determined by reference to the cover provided by each of the policies, except for Section A, items 1 – 6 on the *Schedule*, which are payable in full.

### 13. Other Interests

No person other than the *Insured* (or an *Insured Person* with the express permission of the *Insured*) can make a claim under this policy.

### 14. Reasonable Care

The *Insured* and each *Insured Person* must take all reasonable steps to avoid and/or minimise any loss or damage and must also make every effort to recover any property covered by this policy which has been lost or stolen.

### 15. Rights of Third Parties

No person other than the *Insured* or the *Company* may enforce any terms of this policy and the provisions of the Contract (Rights of Third Parties) Act 1999 do not apply.

## Disputes and Complaints

Every effort is made by the *Company* to ensure that the *Insured* or an *Insured Person* receives a high standard of service. If the *Insured* or an *Insured Person* is not satisfied with the service they have received, they should contact:

In respect of sales and administration related complaints:

### The Customer Relations Manager

AIG UK Limited  
2-8 Altyre Road  
Croydon  
CR9 2LG

Email: uk.customer.relations@aig.com

In respect of claims related complaints:

**The Accident & Health Claims Manager**  
AIG UK Limited  
2-8 Altyre Road  
Croydon  
CR9 2LG

The *Insured* should quote their name as shown on the *Schedule* and their policy number. An *Insured Person* should quote their surname, initials, policy number and the name of the *Insured* shown on the *Schedule*.

The *Company* will do its best to resolve any difficulty direct with the *Insured* or an *Insured Person*, but if the *Company* is unable to do this to the *Insured* or an *Insured Person's* satisfaction they may be entitled to refer any dispute to the Financial Ombudsman Service who will review their case.

The address is:

**The Financial Ombudsman Service**  
South Quay Plaza  
183 Marsh Wall  
London  
E14 9SR

## Financial Services Compensation Scheme

The *Company* is covered by the Financial Services Compensation Scheme (FSCS). The *Insured* or an *Insured Person* may be entitled to compensation from the scheme if the *Company* cannot meet its financial obligations. A claim under this contract of general insurance is covered for 100% of the first £2,000 and 90% of the remainder of the claim without any upper limit. Further information can be obtained upon request by visiting the FSCS website at: [www.fscs.org.uk](http://www.fscs.org.uk) or by writing to the following address:

**Financial Services Compensation Scheme**  
7th Floor Lloyds Chambers  
Portsoken Street  
London  
E1 8BN

## Operative Times

### Personal Accident

#### OP1 - 24 Hours a Day Worldwide Cover

At any time.

#### OP2 – All Occupational Related Cover

- While an *Insured Person* is carrying out their occupational duties for the *Insured* either on or away from the *Insured's* premises.
- At any time while an *Insured Person* is on the *Insured's* premises.
- While an *Insured Person* is travelling between their place of residence and place of work.
- While an *Insured Person* is travelling between their places of work where the travel is at the expense of the *Insured*.
- While an *Insured Person* is getting in and out of, travelling in, loading or unloading, carrying out emergency road-side repairs to and re-fuelling a motor vehicle owned, hired by, or leased to the *Insured* or an *Insured Person* (in respect of an *Insured Person*, where travel is at the expense of the *Insured*), or any vehicle temporarily replacing it.
- At any time where accidental bodily injury is suffered by an *Insured Person* and is the direct result of an unprovoked malicious assault by another person or where accidental bodily injury is the direct result of theft or attempted theft of the *Insured's* or an *Insured Person's* property.

### Travel

#### OT1 – Business Travel

- While an *Insured Person* is on a *Business Trip*, cover starting from the time of leaving their place of residence or place of work whichever occurs last, until return to their place of residence or place of work whichever occurs first. If an *OP2 - All Occupational Related Cover Operative Time* also applies, it is extended to "at any time between leaving an *Insured Person's* place of residence at the start of the *Business Trip* and return to place of residence at the end of the *Business Trip*."
- Extension to *OT1 – Business Travel*: where *Directors* are noted on the *Schedule* as being covered under this *Operative Time – OT1*, their cover is automatically extended to an *OT2 – Business and Leisure Travel Operative Time* and cover under Section B (Travel) is automatically extended to include their *Partners*, *Children* and one salaried *Domestic Staff*.

#### OT2 – Business and Leisure Travel

- While an *Insured Person* is on any *Insured Trip*, cover starting from the time of leaving their place of residence or place of work whichever occurs last, until return to their place of residence or place of work, whichever occurs first. If an *OP2 - All Occupational Related Cover Operative Time* also applies, it is extended to "at any time between leaving an *Insured Person's* place of residence at the start of the *Insured Trip* and return to place of residence at the end of the *Insured Trip*."
- Extension to *OT2 – Business and Leisure Travel*: where *Directors* are noted on the *Schedule* as being covered under this *Operative Time – OT2*, cover under Section B (Travel) is automatically extended to include their *Partners*, *Children* and one salaried *Domestic Staff*.

## Section A – Personal Accident

If an *Insured Person* sustains accidental bodily injury during the *Operative Time* which within two years solely and independently of any other cause results in death, disablement or the incurring of *Medical Expenses*, the *Company* will pay the *Insured* or, in the case of *Medical Expenses*, the *Insured* or an *Insured Person* the amount appropriate to the benefit shown in the *Schedule*.

### Definitions applicable to Section A

#### Loss of Limb

In the case of a leg or lower limb

- loss by permanent physical severance at or above the ankle, or
- permanent and total loss of use of a complete foot or leg.

In the case of an arm or upper limb

- loss by permanent physical severance of the four fingers at or above the meta carpo phalangeal joints (where the fingers join the palm of the hand), or
- permanent and total loss of use of a complete arm or hand.

#### Loss of Eye

Permanent and total loss of sight:

- in both eyes if an *Insured Person's* name is added to the Register of Blind Persons on the authority of a fully qualified ophthalmic specialist.
- in one eye if the degree of sight remaining after correction is 3/60 or less on the Snellen Scale (seeing at 3 feet what an *Insured Person* should see at 60 feet).

#### Loss of Speech

Total and permanent loss of speech.

#### Loss of Hearing

Total and permanent loss of hearing.

#### Permanent Total Disablement

Disablement which totally prevents an *Insured Person* from working in their usual occupation for the *Insured* which in all probability will continue for the remainder of their natural life.

#### Temporary Total Disablement

Disablement which prevents an *Insured Person* from carrying out all parts of their usual occupation for the *Insured*.

#### Temporary Partial Disablement

Disablement which prevents an *Insured Person* from carrying out the majority of their usual occupation for the *Insured*.

#### Deferral Period

The initial period of *Temporary Total Disablement* or *Temporary Partial Disablement* during which the Benefit under Items 5 or 6 on the *Schedule* is not payable.

#### Paraplegia

The permanent and total paralysis of the two lower limbs, bladder and rectum.

#### Quadriplegia

The permanent and total paralysis of the two upper limbs and two lower limbs.

#### Scheduled Aircraft Accumulation Limit

The maximum amount the *Company* will pay in the aggregate under this and any other Policy of Personal Accident Insurance issued by the *Company* in the *Insured's* name in respect of all *Insured Persons* suffering accidental bodily injury in the same *Scheduled Aircraft* accident or series of *Scheduled Aircraft* accidents contributed to, caused by, or consequent upon the same original cause, event, or circumstance.

#### Non-Scheduled Aircraft Accumulation Limit

The maximum amount the *Company* will pay in the aggregate under this and any other Policy of Personal Accident Insurance issued by the *Company* in the *Insured's* name in respect of all *Insured Persons* suffering accidental bodily injury in the same accident (this not being a *Scheduled Aircraft* accident) or series of aircraft accidents contributed to, caused by, or consequent upon the same original cause, event, or circumstance.

#### Any One Accident Limit

The maximum amount the *Company* will pay in the aggregate under this and any other Policy of Personal Accident Insurance issued by the *Company* in the *Insured's* name in respect of all *Insured Persons* suffering accidental bodily injury in the same accident or series of accidents contributed to, caused by, or consequent upon the same original cause, event, or circumstance.

#### Medical Expenses

The cost of medical, surgical or other remedial attention or treatment given or prescribed by a *Medical Practitioner* and all hospital, nursing home and ambulance charges connected with a valid claim under Items 1-6 on the *Schedule*. This will not exceed 15% of any amount paid under Items 1- 4b or 30% under Items 5 or 6, whichever is the greater, up to a maximum of £15,000 per *Insured Person*.

#### Condition applicable to Section A

If a claim exceeds the *Scheduled Aircraft Accumulation Limit*, the *Non-Scheduled Aircraft Accumulation Limit* or the *Any One Accident Limit* shown on the *Schedule*, the *Company* will pay an amount which is proportionately reduced until the total does not exceed the limit shown on the *Schedule*.

#### Automatic Extension to Permanent Total Disablement

#### Permanent Partial Disablement

A permanent disability benefit payable as a percentage of the *Sum Insured* under Item 4a, shown on the *Schedule*, depending on the degree of permanent disability. The benefits payable for specific disabilities are:

Permanent severance or permanent total loss of use of:

- |  |          |
|--|----------|
| a) one thumb   | 30%      |
| b) forefinger  | 20%      |
| a) any finger other than forefinger  | 10%      |
| d) big toe   | 15%      |
| e) any toe other than big toe  | 5%       |
| a) shoulder or elbow   | 25%      |
| g) wrist, hip, knee or ankle   | 20%      |
| h) lower jaw by surgical operation   | 30%      |
| i) Permanent disability which is not provided for under items 2, 3a, 3b, 3c(i) & (ii), 4a of the <i>Schedule</i> or any of the benefits above, up to a maximum of 100% of Item 4a of the <i>Schedule</i> . |          |
| j) Paraplegia  | £ 25,000 |
| k) Quadriplegia  | £100,000 |

Any *Permanent Partial Disablement* payable under item i) will be assessed by considering the severity of the disablement in conjunction with the stated percentages for the specific types of disablement mentioned above. The *Insured Person's* occupation will not be a relevant factor.

When more than one form of disablement results from one accident the percentages from each are added together but the *Company* will not pay more than 100% of the *Sum Insured* under Item 4a other than for *Paraplegia* or *Quadriplegia* which will be payable in addition to Item 4a.

If a claim is payable for loss of or loss of use of a whole part of the body a claim for any component of that part cannot also be made.

#### Provisions applicable to Section A

1. If an *Insured Person* disappears and after a suitable period of time it is reasonable to believe that death resulted from accidental bodily injury, the benefit as shown in the *Schedule* will be paid providing the *Insured* signs an agreement that if it later transpires that an *Insured Person* has not died, any amount paid will be refunded to the *Company*.
2. Death or disablement resulting from exposure to severe weather conditions will be considered to have been caused by accidental bodily injury.
3. If an *Insured Person* is not a *Director* or *Employee* of the *Insured* then Item 4a as shown in the *Schedule* will be defined as "Permanent Total Disablement which totally prevents an *Insured Person* from working in gainful employment for which they are fitted by way of training, education or employment which in all probability will continue for the remainder of their natural life". No benefit will be payable under Items 5 and 6 as shown in the *Schedule*.
4. The benefit under Item 1 for an *Insured Person* who is a *Child* will be limited to £20,000 except where an *Insured Person*, aged between 16 and 18 years of age at the time of sustaining accidental bodily injury, is a *Director* or *Employee* of the *Insured*.
5. The benefit will be reduced to 10% of the *Sum Insured* shown on the *Schedule* or £50,000, whichever is less, in respect of items 1-3 and no benefit will be payable in respect of Items 4, 4a, 5 and 6, for any *Insured Person* after expiry of the *Period of Insurance* during which that *Insured Person* reaches age 75.
6. If an *Insured Person* is not covered under Item 1 as shown in the *Schedule* the *Company* will not pay for Items 2 - 4b as shown in the *Schedule* until at least 13 weeks after the date of the accident and the *Company* will only then pay if the *Insured Person* has not in the meantime died as a result of the accident.
7. If an *Insured Person* is covered under Item 1 as shown in the *Schedule* but the benefit payable is less than for Items 2 - 4b as shown in the *Schedule*, the *Company* will not pay more than the amount of the death benefit if accidental bodily injury does not immediately result in death until at least 13 weeks after the date of the accident.

#### Extensions applicable to Section A

1. The *Company* agrees to pay the *Insured* on behalf of an *Insured Person* £50 per day or part thereof up to a maximum of 365 days in the event of an *Insured Person* being admitted to a hospital as an in-patient as a result of accidental bodily injury. The benefit will be increased to £100 per day or part thereof on public or bank holidays.
2. In the event of accidental bodily injury being sustained by an *Insured Person* which results in the continuous unconscious state of the *Insured Person*, the *Company* agrees to pay the *Insured* or the *Insured Person* £50 per day or part thereof of continuous unconsciousness, up to a maximum period of 730 days. This benefit will be in addition to any amount paid under extension 1 above.
3. In the event of a claim being paid for accidental death, the benefit payable under Item 1 will be increased by 5% per dependant *Child* up to a maximum of 25% of the benefit but no less than £5,000, subject to a maximum cumulative benefit payable of £2,500,000 per *Insured Person* and dependant *Child* or *Children*.
4. In the event that an *Insured Person* and their *Partner* suffer fatal injury in the same accident resulting in a claim being paid for accidental death and leave dependants, the *Company* agrees to double the benefit under Item 1, subject to a maximum benefit payable for an *Insured Person* or their *Partner* (if also insured) of £2,500,000 per person.
5. In the event of a claim being paid for *Permanent Total Disablement* or *Loss of Limb(s) or Loss of Eye(s)* the *Company* agrees to indemnify the *Insured* for reasonable expenses incurred in retraining the *Insured Person* for an alternative occupation up to a maximum of £15,000.
6. In the event of a claim being paid for accidental death the *Company* will pay reasonable funeral expenses incurred up to a maximum of £5,000 any one *Insured Person*, subject to the total amount payable under Section A and Section B1.2 not exceeding £5,000 in the aggregate.
7. In the event of an *Insured Person* being hospitalised in the *United Kingdom* or an *Insured Person's Permanent Country of Residence*, beyond a 10 mile distance from their normal place of residence, the *Company* will pay the cost of transporting any person whom the *Insured* consents to be covered by this policy to visit an *Insured Person*, up to a maximum of £2,500, payable in addition to any other claimable expense.
8. In the event of a claim being paid for any of Items 2 to 6, the *Company* agrees to pay up to 5% of the total benefit claimed, subject to a maximum of £10,000, for an in-home domestic service while recovery is in progress, as well as a chauffeur service to and from an *Insured Person's* usual place of work if an *Insured Person* recovers sufficiently to return to work but is medically certified as being unable to drive a vehicle or travel on public transport.

#### Special Extensions applicable to Section A

1. Cover is automatically extended under each category shown in the *Schedule* to include *Partners* and *Children* provided an *Insured Person* shown in the *Schedule* is a *Director* or *Employee* of an *Insured*. The *Operative Time* and benefits payable are:

<i>Operative Time:</i>	<i>OPI</i> – 24 Hours a Day Worldwide Cover At any time.
Benefits:	Paraplegia: £ 25,000 Quadriplegia: £100,000

2. In the event that a third party visits an *Insured's* premises in a business capacity and sustains accidental bodily injury which would, had the visitor been an *employee*, result in a valid claim under Items 1 to 3a, the *Company* agrees to pay a benefit of £20,000 to the *Insured*.

#### Exclusions applicable to Section A

1. The *Company* will not pay any claim which is the result of bodily injury, death, disablement or the incurring of *Medical Expenses* caused by:
  - a) intentional self-injury,
  - b) suicide or attempted suicide other than for authorised and documented recruitment costs incurred in engaging a replacement *Insured Person* up to a maximum of £10,000,
  - c) flying as a pilot.
2. The *Company* will not pay any benefit where bodily injury or death, disablement or the incurring of *Medical Expenses* is the result of or is contributed to by:
  - a) sickness or disease (not resulting from accidental bodily injury), or
  - b) any naturally occurring condition or degenerative process which is known to an *Insured Person* and their General Practitioner, or
  - c) any gradually operating cause.

## Section B – Travel

### Section B1.1 – Medical and Emergency Travel Expenses

If an *Insured Person* is injured or becomes ill during the *Operative Time*, the *Company* will reimburse the *Insured* or an *Insured Person* for any *Medical Expenses* and *Emergency Travel Expenses* reasonably and necessarily incurred as a direct result, for up to two years from the date of injury or first diagnosis of illness.

#### Definitions applicable to Section B1.1

##### Medical Expenses

The costs incurred outside the *United Kingdom* (but including costs incurred within the *Channel Islands*), or an *Insured Person's Permanent Country of Residence*, for medical, surgical or other remedial attention or treatment given or prescribed by a *Medical Practitioner* and all hospital, nursing home and ambulance charges. Dental expenses are covered if incurred in an emergency or if they are the result of an injury.

##### Emergency Travel Expenses

The additional transport and accommodation expenses (less any possible recovery or saving) incurred by an *Insured Person* and any person who needs to travel to, remain with, or escort an *Insured Person*.

#### Condition applicable to Section B1.1

The *Insured* or an *Insured Person* must contact AIG Assistance as soon as possible if injury or illness results in the need for in-patient hospital treatment.

Emergency Helpline: +44 (0)20 8762 8326 (24 Hour)

#### Extensions applicable to Section B1.1

1. In the event of a valid claim under this section the *Company* will pay the costs of hospital inpatient medical charges necessarily incurred within the three months immediately following the date of return to the *United Kingdom* or an *Insured Person's Permanent Country of Residence*, up to a maximum of £50,000.
2. The *Company* agrees to pay the *Insured* on behalf of an *Insured Person* £50 per day or part thereof up to a maximum of 365 days in the event of an *Insured Person* being admitted to a hospital as an inpatient as a result of sickness or accidental bodily injury. The benefit will be increased to £100 per day or part thereof on public or bank holidays.

#### Exclusions applicable to Section B1.1

The *Company* will not be liable for any claim:

1. where an *Insured Person* is travelling against the advice of a *Medical Practitioner*,
2. where the purpose of the *Trip* is to receive medical treatment or advice,
3. as a result of the use by an *Insured Person* of non-prescribed drugs which cannot be legally obtained from a pharmacy,
4. as a result of suicide, attempted suicide or self-inflicted injury.

## Section B1.2 – Rescue Expenses

If an *Insured Person* is injured or becomes ill during the *Operative Time*, the *Company* will reimburse the *Insured* or an *Insured Person* for any *Rescue Expenses* reasonably and necessarily incurred as a direct result, for up to two years from the date of injury or first diagnosis of illness.

#### Definition applicable to Section B1.2

##### Rescue Expenses

The cost of transportation by any suitable means to an appropriate medical facility or to an *Insured Person's* home in the *United Kingdom* or *Permanent Country of Residence* as recommended by the *Company's* appointed medical advisor in conjunction with the local attending *Medical Practitioner*. In the event of death the costs of transportation of the body or ashes and the *Insured Person's* personal effects back to the *United Kingdom* or *Permanent Country of Residence* are covered. The costs of funeral expenses outside the *United Kingdom* or an *Insured Person's Permanent Country of Residence* are covered up to a maximum of £5,000.

#### Condition applicable to Section B1.2

The *Insured* or *Insured Person* must contact AIG Assistance as soon as possible if injury or illness results in the need for inpatient hospital treatment or the possible need for emergency rescue otherwise the costs may not be reimbursed.

Emergency Helpline: +44 (0)20 8762 8326 (24 Hour)

#### Extension applicable to Section B1.2

If an *Insured Person* commits suicide on a *Trip*, the *Company* will pay any costs, up to a maximum of £5,000, necessarily incurred to transport the body back to the *United Kingdom* or an *Insured Person's Permanent Country of Residence*.

#### Exclusions applicable to Section B1.2

The *Company* will not be liable for any claim:

1. where an *Insured Person* is travelling against the advice of a *Medical Practitioner*,
2. where the purpose of the *Trip* is to receive medical treatment or advice,
3. as a result of the use by an *Insured Person* of non-prescribed drugs which cannot be legally obtained from a pharmacy,
4. as a result of suicide, attempted suicide or self-inflicted injury other than where costs are incurred in transporting the body back to the *United Kingdom* or an *Insured Person's Permanent Country of Residence*.

## Section B1.3 – Assistance

The network of AIG Assistance offices are available whenever an *Insured Person* travels within the *Operative Time*. If Medical Assistance is required at any time the Emergency Helpline: +44 (0)20 8762 8326 (24 Hour) should be called.

**Using AIG Assistance** When AIG Assistance are contacted for assistance, the following information should be provided:

- 1) The *Insured Person's* name and AIG Assistance card number.
- 2) The telephone, facsimile or telex number where an *Insured Person* can be reached.
- 3) The *Insured Person's* address abroad.
- 4) The nature of the emergency.
- 5) The name of the *Insured Person's* employer, company or organisation.

The Medical Assistance services provided are:

**24 hour Service** Emergency telephone lines manned 24 hours a day, 365 days a year by multi-lingual assistance co-ordinators, experienced in the procedures of hospitals and clinics worldwide.

<b>Medical Staff</b>	A highly qualified team of medical consultants and nursing staff, on hand at any time to ensure that the most appropriate medical treatment is provided.
<b>Direct Billing</b>	Where appropriate AIG Assistance will arrange direct billing with hospitals and clinics worldwide, relieving an <i>Insured Person</i> of the need to use their own cash or credit card.
<b>Air Ambulance</b>	Repatriation by air ambulance or scheduled airline depending on the circumstances of the case and if necessary, with a fully equipped medical team in attendance. On return, suitable transportation will take an <i>Insured Person</i> to hospital or home address whenever necessary.
Medical Assistance is only one aspect of the service. AIG Assistance also provides the following pre and during travel advice:	
<b>Travel Advice</b>	Helpful and relevant information to the traveller providing valuable assistance in preparation for the journey, including currency and banking regulations, visa details, health requirements and reciprocal agreements.
<b>SMS Text Alerts</b>	Regular text alerts sent directly to <i>Insured Persons</i> mobile phones enabling them to stay ahead of changing political situations or severe weather conditions which might otherwise disrupt important travel.
<b>Concierge Service</b>	A pre-travel concierge service is available by phoning 020 8080 0360 (from the UK) or emailing: aiglifelineplus@presinter.co.uk, enabling an <i>Insured Person</i> to plan ahead for travel, entertainment, dining, shopping and home maintenance. Advice is provided on an impartial basis with no pressure to purchase.
<b>Medical Referral</b>	To a suitable hospital, clinic or dentist for treatment.
<b>Legal Referral</b>	To an Embassy, Consulate or other source if legal consultation is needed, including an English speaking lawyer.
<b>Emergency Medical Supplies</b>	Help locate and send drugs, blood or medical equipment if unavailable locally.
<b>Emergency Message Relay</b>	Passing on messages to family and business associates in an emergency.
<b>Emergency Travel Service</b>	Provides a complete emergency travel service in liaison with an <i>Insured Person's</i> General Medical Practitioner, hospital or relatives to make all arrangements for any person(s) to visit an <i>Insured Person</i> hospitalised or ill abroad, including any receipted travel, accommodation, guide, interpreter, taxi, telephone and childcare expenses incurred on the recommendation of the AIG Assistance medical officers and within the constraints of the policy. Any person(s) who are required to travel abroad to visit an ill or hospitalised <i>Insured Person</i> will be insured under Section B – Travel.
<b>Lost Ticket &amp; Baggage Location</b>	Help with replacement of lost or stolen tickets, passport or travel documents and help with locating lost baggage. If required AIG Assistance will help locate and dispatch contact lenses and glasses.
<b>Emergency Cash Advance</b>	Help with replacement of cash which has been lost or stolen overseas. Any cash amount which is replaced will be deducted from any subsequent valid claim made under Section B3 – Money or must otherwise be reimbursed to the <i>Company</i> .
<b>Port/Airport Assistance</b>	Liaise with carrier and advise if an <i>Insured Person</i> has been delayed on the way to departure point and if necessary make onward travel arrangements.
<b>AIG's Web Information Service via: www.aigassist.co.uk</b>	Valuable medical, travel advice and safety information including information and advice on changing security situations can be obtained about travel destinations via Online Country Guides. Personal medical details can be recorded before travelling for faster reference in a medical emergency and important documents such as passport, travel tickets and driving licence can be securely uploaded to the site to provide easy access in the event of loss.

Password access is via an *Insured's* Policy Number

## Section B1.4 – Legal Expenses

The *Company* will pay to the *Insured* or an *Insured Person* up to £50,000 for *Legal Expenses* incurred by or on behalf of an *Insured Person* in pursuit of a claim for damages and/or compensation against a third party who has caused bodily injury to, or death or illness of, that *Insured Person* by an incident occurring during the *Operative Time*.

### Definitions applicable to Section B1.4

#### Appointed Representative

A solicitor, firm of solicitors, or any appropriately qualified person, firm or company, appointed to act for an *Insured Person* in accordance with the terms of this Insurance.

#### Legal Expenses

- Any fees, expenses and other amounts reasonably incurred by the *Appointed Representative* in connection with any claim or legal proceedings, including costs and expenses of expert witnesses as well as those incurred by the *Company* in connection with any such claim or legal proceedings.
- Any costs payable by an *Insured Person* following an award of costs by any court or tribunal and any costs payable following an out-of-court settlement made in connection with any claim or legal proceedings.
- Any fees, expenses and other amounts reasonably incurred by the *Appointed Representative* in appealing or resisting an appeal against the judgement of a court tribunal or arbitrator.

### Conditions applicable to Section B1.4

- The *Company's* consent to pay *Legal Expenses* must firstly be obtained in writing. This consent will be given if an *Insured Person* can satisfy the *Company* that:
  - there are reasonable grounds for pursuing the legal proceedings and,
  - it is reasonable for *Legal Expenses* to be provided in a particular case. The decision to grant consent will take into account the opinion of an *Insured Person's* *Appointed Representative* as well as that of the *Company's* own advisers. The *Company* may request, at an *Insured Person's* expense, an opinion of counsel as to the merits of the claim or legal proceedings. If the claim is admitted, an *Insured Person's* costs in obtaining this opinion will be covered by this insurance.
- All claims or legal proceedings including any appeal against judgement resulting from the same original cause, event, or circumstances, will be regarded as one claim.
- If an *Insured Person* is successful in any action, any *Legal Expenses* provided by the *Company* will be reimbursed to the *Company*.

### Exclusions applicable to Section B1.4

The *Company* will not be liable for any:

- Legal Expenses* incurred in the defence against any civil claim or legal proceedings made or brought against the *Insured Person*,
- fines or other penalties imposed by a court of criminal jurisdiction,
- Legal Expenses* incurred in connection with any criminal act deliberately or intentionally committed by the *Insured Person*,
- Legal Expenses* incurred in pursuing any claim against any travel agent, tour operator, insurer or their agents.
- claim or circumstance notified more than two years after the incident from which the cause of action arose,
- Legal Expenses* incurred by an *Insured Person* making a claim against the *Insured*, the *Company* or any organisation or person involved in arranging this insurance.

## Section B1.5 – Personal Liability

The *Company* will indemnify an *Insured Person* for any legal liability incurred by that *Insured Person* during the *Operative Time* as the result of:

- bodily injury, sickness or disease of any person, or
- accidental loss or damage to the property of any person, up to £5,000,000 per *Insured Person*, per *Trip*.

### Provisions applicable to Section B1.5

- In addition the *Company* will pay all costs and expenses incurred with the written consent of the *Company* in connection with the defence of any claims against an *Insured Person* which may be the subject of indemnity under this Section.
- No admission of liability, offer, promise or payment will be made without the written consent of the *Company*.
- The *Company* will, if it considers it necessary, take over and conduct the defence or settlement of any claim against an *Insured Person* and for that purpose can use the *Insured Person's* name. The *Company* can conduct the defence however it sees fit. The *Company* can prosecute at its own expense and for its own benefit, any claim for indemnity or damages against any other persons.
- The *Insured Person* will give the *Company* full assistance in defending or prosecuting any claim and will provide the *Company* with any information and documents available to him.

### Exclusions applicable to Section B1.5

The *Company* will not pay for any liability which is the result of:

- bodily injury to, or sickness or disease of, any person who is under a contract of employment, service or apprenticeship with the *Insured* or an *Insured Person* when injury results from their employment by the *Insured* or an *Insured Person*,
- liability arising directly or indirectly by or through, or in connection with, any mechanically propelled vehicle, aircraft or watercraft,
- liability arising directly or indirectly by or through or in connection with:
  - the ownership, possession or occupation of land, or buildings, immobile property or caravans other than occupying a temporary residence,
  - any wilful, malicious or unlawful act,
  - the carrying on of any trade, business or profession,
  - any racing activity,
- accidental loss or damage to property belonging to, held in trust by, or in the custody or control of the *Insured* or an *Insured Person* or any of their employees or any member of an *Insured Person's* family or household,
- liability attaching to the *Insured* or an *Insured Person* under an express term of any contract, unless liability would attach to any *Insured Person* whether the express term existed or not,
- liability for which payment should be more specifically claimed under any other contract of insurance in the name of the *Insured* or an *Insured Person*,
- any claim where an *Insured Person* is insane or which results from an *Insured Person* being under the influence of or affected by drugs (other than drugs taken under the direction of a medical practitioner), alcohol, or solvents,
- any claim resulting from venereal disease, sexually transmitted diseases, Acquired Immune Deficiency Syndrome (AIDS) or any AIDS related condition.

## Section B2 – Personal Property

If an *Insured Person* loses, has stolen or accidentally damages *Personal Property* during the *Operative Time*, the *Company* will indemnify the *Insured* or an *Insured Person* for the cost of replacement or repair up to £5,000 or the *Sum Insured* in the *Schedule*.

If an *Insured Person's* *Personal Property* is temporarily lost for more than four hours during the outward or onward journeys of the *Trip*, the *Company* will reimburse up to £1,000 towards the cost of buying essential and reasonable replacement items. If the *Personal Property* which has been temporarily lost becomes permanently lost and this results in a claim, the *Company* will deduct the amount already paid for temporary loss from the final payment.

If during the *Operative Time* an *Insured Person* loses or damages their passport, visa, *Money*, travel tickets or other essential travel documents, the *Company* will indemnify the *Insured* or an *Insured Person* for the reasonable and necessary additional travel and accommodation costs of replacing them, up to £1,500.

### Definition applicable to Section B2

#### Personal Property

Property owned by or in the custody or control of an *Insured Person*.

### Extension applicable to Section B2

If an *Insured Person* loses the keys to their main permanent residence whilst on a *Trip*, the *Company* will pay the cost (parts and labour) of replacing the relevant lock(s) up to a maximum of £250. The *Company* will not arrange for the work to be carried out.

### Exclusions applicable to Section B2

The *Company* will not pay claims for:

- any item valued at more than £2,000 unless the *Insured* or an *Insured Person* bears the first 25% of any amount in excess of £2,000, up to the replacement value of the item or the *Sum Insured* if less,
- loss due to chipping, scratching or breakage of glass, china or other fragile articles, unless due to fire, theft or accident to the conveyance in which they were being transported,
- loss or damage due to:

- a) moth, vermin, wear and tear, atmospheric or climatic conditions or gradual deterioration,
  - b) mechanical or electrical failure or breakdown,
  - c) any process of cleaning, drying, restoring, repairing or alteration,
4. loss of *Money* (as defined under Section B3), bonds, negotiable instruments and securities of any kind,
  5. loss or damage caused by delay, detention or confiscation by order of any Government or Public Authority,
  6. loss of or damage to vehicles, their accessories or spare parts,
  7. loss of or damage to *Personal Property* sent as freight or under an airway-bill or bill of lading.

## Section B3 – Money

The *Company* will indemnify the *Insured* or an *Insured Person* for loss or theft of *Money*, or financial loss suffered as the result of fraudulent use of credit, debit or charge cards during the *Operative Time*, up to £5,000 or the *Sum Insured* on the *Schedule*.

### Definition applicable to Section B3

#### Money

Coins, bank or currency notes, bankers drafts, bills of exchange, letters of credit, luncheon vouchers, credit, debit or charge cards, phone cards, postal or money orders, travellers cheques, travel tickets, petrol or other coupons with a monetary value, or credit vouchers which belong to or are in the custody and control of an *Insured Person* and are intended for travel, meals, accommodation and personal expenditure only.

### Extension applicable to Section B3

Foreign currency and travellers cheques purchased for a *Trip* are covered from the time of collection or 120 hours prior to departure on the *Trip* whichever occurs last and up to 120 hours after completion of a *Trip* or until deposited or cashed, whichever happens first.

### Exclusions applicable to Section B3

The *Company* will not pay any claim for:

1. any loss of cash in excess of £2,000 unless the *Insured* or an *Insured Person* bears the first 25% of any amount in excess of £2,000, up to the value of the cash loss or the *Sum Insured* if less,
2. loss or theft of a credit card, charge card or cash card, which results in fraudulent use, unless the *Insured* or an *Insured Person* has complied with all the terms and conditions under which the card was issued,
3. shortages of *Money* due to confiscation or detention by Customs or other Officials, error, omission and depreciation in value.

## Section B4 – Cancellation, Curtailment, Travel Disruption, Replacement & Travel Delay

The *Company* will indemnify the *Insured* or an *Insured Person* up to £10,000 or the *Sum Insured* on the *Schedule* if a *Trip* during the *Operative Time* has to be cancelled, cut short or altered as a direct result of any cause outside the *Insured's* or *Insured Person's* control.

Where the *Trip* has to be cancelled prior to departure the *Company* will pay for all deposits and advance payments in respect of transport and accommodation costs.

Where the *Trip* has to be cut short following departure the *Company* will pay for expenses which:

- a) have been paid or will be payable, or
- b) become payable under contract, or
- c) cannot be recovered elsewhere.

When pre-booked travel arrangements in connection with a *Trip* have to be altered following departure, the *Company* will reimburse the *Insured* or an *Insured Person* for the additional costs of travel and accommodation which are not recoverable elsewhere and are necessarily incurred to enable an *Insured Person* to continue the *Trip* or return to the *United Kingdom* or *Permanent Country of Residence*.

### Replacement

Where a *Trip* has to be cut short following departure, as a result of any cause outside the *Insured's* or an *Insured Person's* control the *Company* will pay for the additional costs necessarily incurred for travel and accommodation up to the *Sum Insured* shown in the *Schedule* less any amount recoverable elsewhere:

- a) to return an *Insured Person* to the *United Kingdom* or *Permanent Country of Residence*
- b) to send a replacement to assume the duties of the original *Insured Person*.

### Travel Delay

If the departure of the ship, aircraft or train on which an *Insured Person* is booked to travel in order to get to their planned destination at the commencement or completion of a *Trip* is delayed due to strike, industrial action, adverse weather conditions or mechanical breakdown, the *Company* will pay £50 per hour in excess of 4 hours delay up to a maximum of £500 to the *Insured* or an *Insured Person*.

### Extension applicable to Section B4

If a *Director* or *Employee* of the *Insured* resigns or has their employment terminated more than 31 days prior to a pre-booked *Trip*, the *Company* will reimburse the *Insured* for all deposits and advance payments in respect of transport and accommodation costs incurred due to the cancellation of the *Trip*, less any expenses recoverable elsewhere.

### Exclusions applicable to Section B4

The *Company* will not pay any claim if the *Trip* is cancelled, cut short or altered as the result of:

1. an *Insured Person* deciding not to travel or, if on a *Trip*, deciding not to continue,
2. redundancy or resignation of an *Insured Person* or the termination of an *Insured Person's* contract of employment within 31 days of a pre-booked *Trip*,
3. redundancy, resignation or the termination of employment of an *Insured Person*, once a *Trip* has started,
4. the *Insured* or an *Insured Person's* financial circumstances,
5. the default of any provider (or their agent) of transport or accommodation, acting for the *Insured* or an *Insured Person*,
6. regulations made by any Public Authority or Government,
7. strike, labour dispute, mechanical breakdown or failure of the means of transport (other than disruption of road and rail services by avalanche snow or flood) except where the departure of a ship, aircraft or train on which the *Insured Person* is booked to travel is delayed by at least 24 hours unless the delay is due to a strike or industrial action which existed or the possibility of which existed and for which advance warning had been given before the date on which the *Trip* was booked,

8. an *Insured Person* travelling or intending to travel against the advice of a *Medical Practitioner* or for the purpose of obtaining treatment,
9. any claim for cancellation following delay of a ship, aircraft or train, if:
  - a) an *Insured Person* fails to check in according to the itinerary supplied unless the failure was itself due to strike or industrial action, or
  - b) the delay is due to the withdrawal from service temporarily or permanently of any ship, aircraft or train on the orders or recommendation of any Port Authority, Rail Authority or the Civil Aviation Authority or any similar body in any country.

## Section B5 – Hi-jack

The *Company* will pay £500 for each complete day that an *Insured Person* is forcibly or illegally detained as the result of a Hi-jack which starts during the *Period of Insurance* up to a maximum of £25,000.

### Definition applicable to Section B5

#### Hi-jack

The unlawful seizure of, or wrongful taking control of, an aircraft, ship or train in which an *Insured Person* is travelling.

## Section B6 – Kidnap, Kidnap for Ransom, or Hostage

The *Company* will reimburse the *Insured* for any *Ransom Monies* and *Consultant Costs* incurred solely and directly as a result of *Kidnap* or *Kidnap for Ransom* or *Hostage* of an *Insured Person* occurring during the *Period of Insurance*. In addition the *Company* will pay reasonable and necessary expenses incurred and paid by the *Insured* or an *Insured Person* solely and directly as a result of *Kidnap*, *Kidnap for Ransom* or *Hostage*.

The maximum payable under this section is £250,000 in the annual aggregate for all losses under this policy occurring during each *Period of Insurance* in respect of *Ransom Monies* and expenses, and £50,000 in the annual aggregate in respect of *Consultant Costs*.

### Condition applicable to Section B6

If an incident occurs which may result in a covered event the *Insured* must contact the CRISIS CENTRE HOTLINE available globally twenty-four hours a day, seven days a week at the following numbers:

UK / Europe / Rest of World: (free phone) +1-713-260-5500  
USA / Canada: (toll free) +1-866-926-8457

If the CRISIS CENTRE HOTLINE has not been contacted, then no claim will be paid.

### Definitions applicable to Section B6

#### Ransom Monies

Cash, monetary instruments, bullion, or the fair market value of any securities, property or services.

#### Kidnap

The seizing, detaining or carrying away by force or fraud of one or more *Insured Persons* (except a *child* by its parent or guardian) by a third party without the consent of an *Insured Person* and without lawful excuse.

#### Kidnap for Ransom

Any event or connected series of events of seizing, detaining or carrying away by force or fraud of one or more *Insured Persons* (except a *child* by its parent or guardian) for the purpose of demanding cash, monetary instruments, bullion, or the fair market value of any securities, property or services.

#### Hostage

The detention of an *Insured Person* by a third party who threatens to kill, injure or continue to detain an *Insured Person* in order to compel a state, international organisation or person to do or abstain from doing any act.

#### Consultant Costs

Reasonable fees and expenses of the *Company's* chosen Consultants incurred during response to a *Kidnap for Ransom*, including but not limited to costs of travel, accommodation, qualified interpretation, communication, and payments to informants.

### Exclusions applicable to Section B6

The *Company* will not be liable for any claim that is the result of:

1. The fraudulent, dishonest, or criminal acts of the *Insured*, or any person authorised by the *Insured* to have custody of *Ransom Monies*. This exclusion will not apply to the payment of *Ransom Monies* by the *Insured* in a situation where local authorities have declared such payment illegal.
2. An *Insured* who has had kidnap insurance cancelled or declined in the past.
3. Any claim for an *Insured Person* within their *Permanent Country of Residence*.
4. Any *Kidnap* or *Kidnap for Ransom* which occurs in Colombia, Iraq, Mexico, Nigeria, Philippines, Venezuela or Yemen.
5. Any amount of money that the *Insured* becomes legally liable to pay as the result of any legal action for damages including legal costs incurred by the *Insured* in defence of such action, resulting from alleged negligence or incompetence in *Hostage* retrieval operations or negotiations following the *Kidnap* of an *Insured Person* or alleged negligence in not preventing the *Kidnap* of an *Insured Person*.
6. Any amount of money, property or other consideration surrendered to any person other than those responsible for making a previously communicated *Ransom* demand to an *Insured* or any person authorised to act on behalf of an *Insured*.

## Section B7 – Political Evacuation

The *Company* will reimburse the *Insured* for *Evacuation and Repatriation Costs* and for *Expenses* due to *Political Evacuation* or *Political Instability*. The maximum the *Company* will pay under this section is £50,000 any one evacuation and in the annual aggregate for *Evacuation and Repatriation Costs* and £100 per *Insured Person* per day for a maximum of thirty days in respect of *Expenses*.

### Condition applicable to Section B7

If an incident occurs which may result in an *Insured Event* the *Insured* must contact the CRISIS CENTRE HOTLINE available globally twenty-four hours a day, seven days a week at the following numbers:

UK / Europe / Rest of World: (free phone) +1-713-260-5500  
 USA / Canada: (toll free) +1-866-926-8457

If the CRISIS CENTRE HOTLINE has not been contacted, then no claim will be paid.

#### Definitions applicable to Section B7

##### Advisory

A formal recommendation of the *Appropriate Authorities* that an *Insured Person* specifically leave the *Host Country* or that a class of persons which include an *Insured Person* leave the *Host Country*.

##### Appropriate Authorities

Any legally empowered regulatory, governmental or local authority of the *Home Country*.

##### Evacuation and Repatriation Costs

Costs incurred by the *Insured* or an *Insured Person* for the emergency evacuation of an *Insured Person* within thirty days prior to an *Insured Event*, and ten days after an *Insured Event* to the nearest place of safety or for the repatriation of an *Insured Person* to their country of citizenship.

Evacuation costs will be paid once per *Insured Person* per *Insured Event*.

##### Expenses

The costs of accommodation, transportation, food, and any other reasonable and necessary expenses for up to thirty days until such time as an *Insured Person* can be repatriated to their *Home Country*.

##### Home Country

The country of citizenship of the *Insured* or an *Insured Person*.

##### Host Country

Any countries in which an *Insured Person* is employed.

##### Insured Event

*Insured Event* means any occurrence described under *Political Evacuation* or *Political Instability*.

##### Political Evacuation

An *Insured Person* being expelled or declared persona non grata on the written authority of the recognised government of a *Host Country*, or the wholesale seizure, confiscation or expropriation of the property, plant or equipment of the *Insured*.

##### Political Instability

Political or military events involving a *Host Country* such that the *Appropriate Authorities* issue an *Advisory* ordering the departure of all *Home Country* governmental personnel in non-emergency positions and their dependents from the *Host Country*, or such that the *Insured* receives direct instructions or recommendation to evacuate from the *Appropriate Authorities*. All such interrelated contingencies will be considered a single event hereunder, and all loss arising therefrom will be considered a single loss. All acts or events having a common cause (including continuous or repeated exposure to conditions) or perpetrated or instigated by any person, group or collaborating groups will be treated as interrelated contingencies.

#### Exclusions applicable to Section B7

The *Company* will not be liable for any claim:

1. Arising from or attributable to an alleged violation of the laws of the *Host Country* by the *Insured* or by an *Insured Person*.
2. Which results from failure of the *Insured* or an *Insured Person* to maintain and possess duly authorised and issued required documents and visas; unless the *Company* determines in its sole discretion that such allegations were intentionally false, fraudulent and malicious and made solely to achieve a political, propaganda and/or coercive effect upon or at the expense of the *Insured* or an *Insured Person*.
3. Arising from or attributable, in whole or in part, to a debt, insolvency, commercial failure, the repossession of any property by any title holder or lien holder or any other financial cause.
4. Arising from or attributable, in whole or in part, to non-compliance by the *Insured* or an *Insured Person* with any obligation specified in a contract or license or failure by the *Insured* or an *Insured Person* to provide bond or other security because of any liability assumed by the *Insured* or an *Insured Person* under any contract, whether written or oral, unless the *Company's* specific consent hereto is endorsed on this policy prior to an *Insured Event*.
5. Arising from or attributable, in whole or in part, to the implementation of currency exchange rates by a legally constituted authority.
6. If an *Insured Person* is a citizen of the *Host Country*.

## Section C - Crisis Containment Management

The *Company* will reimburse the *Insured* for *Crisis Consultant* fees and costs incurred as a direct result of a *Crisis* which starts during the *Period of Insurance* and is reported to the *Company* in accordance with this cover. Any fees and costs will be approved and paid by the *Insured* and submitted to the *Company* for approval and reimbursement under this policy. *Crisis Consultant* costs are limited to fees or costs which are incurred within the *Crisis Coverage Period* subject to an aggregate limit of £50,000 per *Crisis* or all *Crisis*es which start during the *Period of Insurance*.

#### Definitions applicable to Section C

##### Adverse Publicity

*Adverse Publicity* means any negative reporting of an *Insured Event* in local, regional or national media (including but not limited to radio, television, newspaper and/or magazines) which has potential to cause a *Material Interruption*.

##### Crisis

*Crisis* means any decisive, unstable or crucial time in the *Insured's* affairs or business resulting from an *Insured Event* that:

- (i) has directly caused a *Material Interruption*; or
- (ii) has the potential to cause:
  - (a) imminent *Financial Loss*, or
  - (b) *Adverse Publicity* for the *Insured* if left unmanaged.

##### Crisis Consultants

*Crisis Consultants* means the independent crisis consultants previously approved by the *Company* for use by the *Insured* in connection with a *Crisis*.

##### Crisis Coverage Period

*Crisis Coverage Period* means the period of time commencing when the *Crisis* is first reported to the *Company* and ending not later than thirty days thereafter.

#### Financial Loss

*Financial Loss* means:

- (i) within a 48 hour period, the price per share of the *Insured's* common stock decreases by 10% net of the change in the Standard & Poor's Composite Index or any other comparable index used to measure the stock exchange in which the *Insured* lists its common stock; or
- (ii) a decrease greater than 20% in the consolidated revenues of the *Insured*.

#### Insured Event

*Insured Event* means a notification of a potential claim under Section A or B of this policy.

#### Material Interruption

*Material Interruption* means a disruption or break in the continuity of the *Insured's* normal business operations, which:

- (i) requires the direct involvement of all of the *Insured's* board of directors or senior executives and diverts their concentration from their normal operating duties; and
- (ii) is likely to have a significant negative impact on the *Insured's* revenues, earnings or net worth.

#### Conditions applicable to Section C

1. Any *Crisis* arising out of, based upon or attributable to related, continuous or repeated notifications under Sections A & B of the policy will be considered a single *Crisis*.
2. The *Insured* must give immediate notice to the *Company* of any *Crisis* by telephoning the CRISIS CENTRE HOTLINE available globally twenty-four hours a day, seven days a week at the following numbers:

UK / Europe / Rest of World: (free phone) +1-713-260-5500  
 USA / Canada: (toll free) +1-866-926-8457

Any event that meets the following conditions must be reported to the *Company* in the time period indicated:

- (a) any event that results in regional or national media coverage (print, radio or television) and relates to an *Insured Event*, must be reported to the *Company* within 24 hours of the media coverage, if the *Company* has not previously been notified of the event by the *Insured*,
- (b) any event that results in the filing of a claim or litigation against the *Insured* and relates to an *Insured Event*, must be reported to the *Company* within 48 hours of the claim/litigation filing, if the *Company* has not previously been notified of the event by the *Insured*.

No claim will be paid if the *Company* is not notified as described above.

#### Provision applicable to Section C

The *Insured* will bear 20% of the cost of each *Crisis* which will remain uninsured. The *Company* will reimburse the *Insured* subject to the aggregate limit of liability after deducting 20% from the amount of the incurred *Crisis Consultant* costs.

#### Exclusions applicable to Section C

The *Company* will not be liable for any claim directly or indirectly caused by or resulting from:

1. Circumstances that affect the industry in which the *Insured* conducts its business activities,
2. Governmental regulations which affect another country or the industry in which the *Insured* conducts its business activities,
3. Changes in population, customer tastes, economic conditions, seasonal sales variations, or competitive environment,
4. Any fraudulent act committed by any of the *Insured's* senior executives.

## Section D - Healthline Plus

#### Second Opinion Medical Service

If an *Insured Person* (or their *Partner* or their *Child* or *Children*) sustains any accidental bodily injury or illness which is diagnosed during the *Period of Insurance*, regardless of the *Operative Time* shown in the *Schedule* or the exclusions applicable under this policy, access to a medical second opinion service is provided by the *Company*.

Full details of the service are available at: [www.healthlineplus.co.uk](http://www.healthlineplus.co.uk) with downloadable details which can be hosted on the *Insured's* intranet site, emailed to all staff or shared however the *Insured* wishes.

To use this service an *Insured Person* (or their *Partner* or their *Child* or *Children*) should either:

- access [www.healthlineplus.co.uk](http://www.healthlineplus.co.uk) or
- contact Second Opinion by telephoning +44 (0)20 7486 2300,

and provide details of their current *Medical Consultant* as prompted.

An *Insured Person* (or their *Partner* or their *Child* or *Children*) should then request that their medical file be forwarded to Second Opinion by the *Medical Consultant* (this may require written authorisation).

In most cases it will not be necessary for an *Insured Person* (or their *Partner* or their *Child* or *Children*) to visit Second Opinion. However, if Second Opinion considers this necessary, the *Company* will pay for the cost of the first consultation (excluding the cost of travel and accommodation).

#### Health Portal

Healthline Plus also provides access to 24 hour, 7 days a week remote nursing services.

An *Insured Person* (or their *Partner* or their *Child* or *Children*) can interact with fully trained nurses located in the *United Kingdom* through the website (including via web camera), via telephone, via SMS text messaging and via video mobile phone.

Remote nursing is available to an *Insured Person* (or their *Partner* or their *Child* or *Children*) for all conditions whether recovering from major surgery through to daily medical problems, avoiding the need to refer to a General Practitioner.

Full details about how to use the Health Portal service are available at [www.healthlineplus.co.uk](http://www.healthlineplus.co.uk)

#### Health Information

Health Information accessible at [www.healthlineplus.co.uk](http://www.healthlineplus.co.uk) provides an *Insured Person* (or their *Partner* or their *Child* or *Children*) instant access to general and educational health information.

Information provided includes:

- Preventative services such as weight loss, quit smoking, blood pressure, cholesterol control.
- Holistic services and details on alternative medicine available in the *United Kingdom*.
- Specialist condition self management tools.
- The ability to create an electronic health record.
- Subscriptions to newsletters and news flashes.



# AIG UK Limited

Member Company of American International Group, Inc.

[www.aiglifelineplus.co.uk](http://www.aiglifelineplus.co.uk)

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